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| *Policy Number:* | 1.1.\_\_ |
| *Category:* | Local Chapters – General |
| *Subject:* | San Diego/Imperial County APIC –Board Legislative Representative Position |

**Purpose:**

Defines the duties of the SD/IC APIC Legislative Representative position

**Scope:**

This role is usually performed by the chapter’s Past President. If a Past President is unable to perform this function due to a conflict of interest, the board of directors may elect an individual to act as the chapter legislative representative for that Past President’s term. This applies to this chapter only.

**Term of Office: 1 Year**

**Policy:**

This position reports to President and other board members.

The Legislative Representative is responsible for:

1. Staying informed about current legislative developments, including pending and recently enacted legislation that directly or indirectly impacts the infection preventionist’s role and responsibilities.

2. Serving as CACC representative for the local APIC chapter.

3. Attending, or sending an appropriate chapter designate, to all CACC meetings (4 CACC meetings per year and the annual “Leg day” in Sacramento).

4. Summarizing and communicating regarding legislative updates at each monthly APIC SD meeting. This includes local, State and National legislation that are IP-related or of interest.

5. Attending, or sending appropriate chapter designate to CLR luncheon at annual APIC conference.

Resources: National APIC has a Legislative web page and a National representative to assist representatives.

Meeting Attendance: If the Legislative Representative is unable to attend a meeting, they will request that an appropriate, current chapter delegate should take their place.

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| *Approval Date:* |  |
| *Reviewed & Revised:* |  |
| *Review Responsibility:* | SD/IC APIC Chapter Board of Directors |
| *Next Review Due:* |  |