**Association for Professionals in Infection Control and Epidemiology, Inc.**

**San Diego and Imperial Counties Chapter 057**

**Minutes for October 12, 2022**

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| **TOPIC** | **PRESENTER** | **DISCUSSION** | **ACTION/ASSIGNMENT** |
| 1. Call to Order | Maggie Turner | TIME: 1100 |  |
| 2. Recognition/Introductions | Maggie Turner | Board member introductions:  Past President Karin I. Pardoel [Karin.I.Pardoel@kp.org](mailto:Karin.I.Pardoel@kp.org)  President Maggie Turner [margaret.turner@cdph.ca.gov](mailto:margaret.turner@cdph.ca.gov)  President-Elect Jarrod Becasen [Jarrod.Becasen@palomarhealth.org](mailto:Jarrod.Becasen@palomarhealth.org)  Leg. Representative Lisa Kilgore [Kilgore.Lisa@scrippshealth.org](mailto:Kilgore.Lisa@scrippshealth.org)  Secretary Sondra Lintz [slintz@rchsd.org](mailto:slintz@rchsd.org)  Treasurer Viviana Parra [Viviana.Parra@sharp.com](mailto:Viviana.Parra@sharp.com)  Treasurer-Elect [Cindy.Chambers@cdcr.ca.gov](mailto:Cindy.Chambers@cdcr.ca.gov)  Membership Chair Liz Jefferson [Jefferson.Elizabeth@scrippshealth.org](mailto:Jefferson.Elizabeth@scrippshealth.org)  Education Chair & Committee Jessica Alicdan [jalicdan@health.ucsd.edu](mailto:jalicdan@health.ucsd.edu)  Nominating Committee Claudia Sanchez Goad [sanchezgoad.claudia@scrippshealth.org](mailto:sanchezgoad.claudia@scrippshealth.org) & Rowena Okumura [Rowena.Okumura@va.gov](mailto:Rowena.Okumura@va.gov)  Social Chair & Committee:  Will Cardona [william.cardona@kp.org](mailto:william.cardona@kp.org)  Palak Patel [p9patel@health.ucsd.edu](mailto:p9patel@health.ucsd.edu)  Latrice Jackson-Washington [Latrice.Jackson-Washington@palomarhealth.org](mailto:Latrice.Jackson-Washington@palomarhealth.org)  Vendor Liaison: Diego Davila [diego.davila@molnlycke.com](mailto:diego.davila@molnlycke.com)  New to IP: Sarah Johnson, LVN |  |
| 3. Minutes | Sondra Lintz  Group | Minutes – Will send out for email review next week |  |
| 4. Unfinished Business | Maggie Turner | Maintain or increase certification by Members by 5 %  Promote Education  Annual Fall Conference- Completed  Discussion about where to locate the survey, concerns about switching to be part of LA, and losing our identity  Long Term Care Conference- November 18 “Virtually yours”  a-CIC- junior IP program  newbie prep class before each APIC meeting  EVS “training wheels program,” for EVS supervisors- project first line through the CDC  Outreach  Local Health Department   * Available to support and help, not survey oriented Local Health dept have HAI IP in addition to CDPH HAI program IP   Community Service-   1. Toiletries- for RMH? Toy drive?   -Toy vs toiletries  - Rady moving away from physical toy donations, preference is to order things from online catalog or listed needs  -homeless donation kits to pass out   1. Long term care IP mentorship program |  |
| 5. New Business | Maggie Turner | Long Term Care Conference- November 18 “Virtually yours”  Education Awards Schedule:  2019- expired  2020- Expires 12/31/2022  2021- Expires 12/31/2022  2023- expired 6/30/2023 |  |
|  |  |  |  |
| 6. Treasurer’s Report | Viviana Parra  Cindy Chambers | 1. Beginning Checking 7/1/2022 15,942.97  Disbursements: Summer Event 1257.00 (Summer Event)  Ending balance: 7/29/2022 14,685.19  Beginning Checking 8/1/2022 14,685.19  Deposits: $15,558.48 (APIC Conference registration)  Disbursements: $0  Ending balance: 8/30/2022 30,243.67  Beginning Checking 9/1/2022 30,243.67  Deposits: $4963.06 (APIC Conference registration)  Disbursements: $34,448.58 (venue reservation food, raffle prizes, etc.)  Ending balance: 8/30/2022 10,758.15  Sept Conference- loss on this year’s conference  2. Mutual Fund Investment: \*\*No access – below is from previous Jan report  December 1 – December 31, 2021  Balance as of December 1, 2021 $25,569.25  Income: $ 2,000.32  Fees: $ (2.70)  Change in Investment Value:  $ (1,578.13)  Balance as of December 31, 2021: $25,998.74 | Maggie will get Viviana access to mutual fund account |
| 7. Membership | Liz Jefferson | 126 members as of 10/4/2022 down by 10  91 full active members (36 CIC, down by 5)  35 Associated Members  Reminder slide from Liz about adding CIC designation to APIC profile | Members, please add your designation by following the slide from Liz |
| 8. Education Report | Jessica Alicdan | November Speakers: ICRA 2.0  IPs requesting Surveillance Education |  |
| 10. Nominating and Awards Committee | Rowena Okumura Claudia Sanchez Goad | 2023 SD APIC Open Positions:  President Elect- 1  Secretary -1  Treasurer elect- 1  Social Committee -1  Legislative Rep-1  Nominating committee- 1  Vendor Liaison- 1  Review of Roles that are up for new positions  President-Elect Term of Office: 1 Year – Elected by membership.    Assist the president in the discharge of the duties of the president as may be directed by the President, and shall perform such other duties as may be prescribed from time to time by the President or the chapter board of directors (board).  One of these duties is to plan/coordinate the Chapter’s Annual Conference in September of each year.  Prepare to assume the office of president.  Fills the office of president, should that office become vacant, and subsequently fills the office of president for a regular term, as is entitled to the president-elect.  Serve as a communication link with APIC HQ on matters as designated by the president. Further, the president elect must respond to APIC requests, notices, and other communications in a timely manner or by the designated deadline.  Become familiar with the president’s duties, as well as the organizational system structure.  Become familiar with the bylaws of the chapter.  Become familiar with various committees within the chapter.  Maintain communication with the president.  Maintain chapter’s meeting and event calendar facilitated and populated by the Educational Chair. (see example attached)  Perform presidential duties in the absence of the president as delegated by the president  Secretary Term of Office: 2 Years - Elected by membership  This position reports to the chapter President Elect.  The Secretary is responsible for:  Serve a 2-year term and participate as a member of the Board of Directors for APIC Ch 057.  Be responsible for the accurate recording and transcribing of the minutes of all meetings.  Submit all minutes to the Board in accord with established procedure before the next meeting.  At least weekly, check Gmail account for correspondence that needs to be answered and answer or direct to President or appropriate Board member for answer.  Check Gmail account for additions to chapter Gmail distribution list and add them to appropriate contact list – these notices are generated by chapter website.  Be responsible for all official chapter correspondence as directed by the President or P-elect  Treasurer-Elect Term of Office: 3 years - Elected by membership  The Treasurer maintains, manages, and accounts for all records related to the finances for APIC San Diego and Imperial County Chp. 057 and submits reports in a timely manner, and follows the SDIC and APIC bylaws as stipulated.  The Treasurer role has heavy responsibility and has many tasks, all under the scrutiny of the SDIC Board, Membership, and APIC. To assist in the smooth transition of the role from novice to Treasurer, the Treasurer-elect position is created to overlap the third year of the Treasurer.  The Treasurer-elect is a three (3) year position, the first year being of increasing training and responsibility, and two (2) years acting as Treasurer, so the volunteer must be aware of the time commitments, level of expectation, and the impact of accepting this role.  At year 3, another treasurer-elect position will be open for election by the Membership.  Education Chair Term of Office: 2 Years – Elected by membership.  This position reports to the chapter President Elect.  The Education Chair is responsible for:  Planning, developing and implementing the monthly chapter educational courses and programs that address identified educational needs related to infection prevention and control for APIC Chapter 057. Guidance for chapter education will be provided by the membership and the Chapter Board of Directors.  Maintaining the chapter Educational Offering Calendar for the year and assuring the next year’s calendar is started and passed on to the incoming Educational Chair.  Confirming with speakers (and, if applicable, their vendor sponsor) and obtain their educational presentation one month in advance of their presentation date. Distribute to the Board for review of the presentation for product or company bias.  ~If bias is found, immediately contact President Elect for decision of next steps.  Social Committee – 2 open positions  Volunteers (minimum 2 preferably 3-4) from membership who will  commit to working with the informal “chair” of the committee.  Purpose:  To plan, organize and coordinate social events for the local chapter   Committee members:  Volunteers (minimum 2 preferably 3-4) from membership who will  commit to working with the informal “chair” of the committee.   Events to plan:     Annual Christmas Party: (December meeting)  Solicit donations of prizes  Identify and secure venue  Notify and coordinate with vendors:  sponsorship, gifts  Plan and identify membership awards/recognitions  Obtain/create awards  2.  Ad hoc events:  as agreed upon by membership  3.  September Annual Conference: Coordinate with conference planning team to help  Nominating Committee 1 Position  This position reports to the chapter President.  The Nominating Committee is responsible for:  Obtaining a list of active members of SD APIC Chapter 057 from Membership Chair from which to consider candidates.  Selecting qualified candidates for each office, taking into consideration the attendance and participation of nominees.  Informing each nominee, in writing, of specific duties of the nominated office.  Prepare a ballot for voting.  Distribute the ballot to the membership, via online survey access, for voting prior to the annual meeting.  Attend chapter board meetings and vote as required.  Legislative Representative Term of Office: 1 Year  This role is usually performed by the chapter’s Past President  This position reports to President and other board members.  The Legislative Representative is responsible for:   1. Staying informed about current legislative developments, including **pending and recently enacted legislation** that directly or indirectly impacts the infection preventionist’s role and responsibilities. 2. Serving as CACC representative for the local APIC chapter. 3. Attending, or sending an appropriate chapter designate, to all **CACC meetings** (4 CACC meetings per year and the annual “Leg day” in Sacramento). 4. **Summarizing and communicating regarding legislative updates** at each **monthly APIC SD meeting**. This includes local, State and National legislation that are IP-related or of interest 5. Attending, or sending appropriate chapter designate to CLR luncheon at annual APIC conference.   Nomination Deadline October 31  Positions will be formally announced at the December Christmas Party |  |
| 9. Social Committee | Will Cardona Palak Patel Latrice Jackson-Washington | Chapter Holiday Party  WHO: Complimentary to chapter participant - Sponsored by the Chapter!  WHERE: 94th Aero Squadron, 8885 Balboa Ave, SD, CA 92123  WHEN: December 14, 2022, 11:30 AM – 2:00 PM  Looking for vendor support and participation  RSVP will be sent to chapter, please response before November 15, 2022Looking for a charity to donate proceeds |  |
| **11. Updates** |  |  |  |
| 11.1 Legislative report | Lisa Kilgore | Lisa will give updated document to Jarrod about recent CDC changes   * <https://cqrcengage.com/apic/home> |  |
| 11.2 CACC | Jarrod Becasen  Lisa Kilgore  Maggie Turner | https://community.apic.org/cacc/events/meetings  WHO: All APIC Members  WHEN: November 18 Meeting  WHERE: hybrid at Seton Medical Center, San Francisco (host chapter)  Call for nominations for CA APIC Board positions  Survey sent to all APIC Members |  |
| 11. IDAC | Lisa Kilgore | Next IDAC 37th annual Southern California Fall Symposium  <https://idac.org/event-4811341>  Nonmember Early registration- $100  When: November 4-5, 2022  Where: Hyatt regency Long Beach- full looking of rother local hotels |  |
| 11.4 HAI Liaison report | Tracy Lanier Maggie Turner, Deweese Quigley | CDPH HAI Internal Validation- Deadline 10/14/2022 [Acute Care Hospital Data Validation](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.cdph.ca.gov%2FPrograms%2FCHCQ%2FHAI%2FPages%2FACH_Internal_Data_Validation.aspx&data=05%7C01%7Cslintz%40rchsd.org%7Cba330d117ccf48e2eb1d08daab11575d%7Cf93e400cd9f24dd2bcdab244f4bd41c1%7C0%7C0%7C638010388224003593%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=uFRViysBM5xMxInwwLurmsQnLLjXYI1eIkpK28YMI%2F4%3D&reserved=0)    External Validation- to follow internal validations  Next CDPH Regional Call October 17 12 noon  Revieing Ebola information  Reviewing Validation  Looking at AFL Updates- COVID  CEUs- for course work through CDPH HAI program | Contact Tracy if questions: [tracy.lanier@cdph.ca.gov](mailto:tracy.lanier@cdph.ca.gov) |
| 11.5 HAI Advisory report | Tracy Lanier | Last HAI meeting 9/8/2022 1000-1200  Minutes have not been posted yet  Next meeting 12/8/2022 1000-1200  Healthcare-Associated Infections Advisory Committee <https://www.cdph.ca.gov/Programs/CHCQ/HAI/Pages/HAICommitteeAndLaws.aspx> |  |
| 11.6 GERM report | Frank Myers | Meeting together working on Antibiograms  Looking for IPs to fill in if you are interested put email in chat for Frank to contact |  |
| 12. Long-Term Care | Izzy Sanchez | Updates: Looking for an IP at his facility  Helping facilities understand what is expected of them  Understand MDROs control and prevention  Needing training  HAVE APIC LTC training |  |
| 13. Pediatric Care | Sondra Lintz  Megan Medina | CDPH Licensing survey- went well  Increase in Rhinovirus and RSV heavy impact on ED and impatient care beds |  |
| 14. Ambulatory Care | Maggie Marlatt  Jenessa | Waiting for CDPH updates for COVID changes |  |
| 15. County Epi | Grace Kang  Mara Rauhauser | COVID watch and Flu watch will combine to respiratory watch  Next current events meeting in November- County Epidemiologist will present NHSN report comparing San Diego NHSN compared to the state and nation  For acute care hospitals working on process to simplify outbreak reporting  Candida auris increasing- last several months were more than 8 cases per month have seen local transmission that is health care associated  Will have C. auris PCR sometime in 2023  Launched SNF IP collaborate in September to provide resource and support tin SNF in collaboration with Inpatient IPs and APIC chapter |  |
| 14. Other announcements, questions, comments, Surveys | Group | Surveys:  Rady Children’s- LTC licensing CDPH- no significant findings  Positions: 2 Scripps La Jolla  1 Scripps Encinitas- Manager  Orange County APIC Chapter October 14  Meeting times-does this time work? Should we update? | Jarrod will send a link to register  Maggie will send out a survey to ask members about different time frames |
| 15. Adjournment | Maggie Turner | End: 1155 | NEXT MEETING: 11/9 /2022 |